PRACTICAL INFORMATION

Conference Venue / Registration / Badges

The conference takes place at Radisson Blu Plaza Hotel, Oslo
Address: Sonja Henies plass 3, 0185 Oslo, Norway
Phone: +47 22 058000
Website: https://www.radissonblu.com/en/plazahotel-oslo

All participants to the conference must register.

For security and logistical reasons all registered participants will be issued with a conference badge. A valid ID card or passport must be presented when collecting the conference badge.

The registration desk is located in the lobby at Radisson Blu Plaza Hotel

Opening times of the registration/information desk:

- 22 April: 09:00-21:00
- 23 April: 07:00-21:00

Interpretation

The conference will be conducted in English. French, Spanish and Arabic simultaneous translation services will be available.
Visa

Kindly note that all participants are responsible to apply for and obtain a visitor’s visa in advance of their travel to Norway.

General information regarding visa requirements for Norway can be found on the website of the Norwegian Directorate of Immigration (UDI).

A list of countries and special passports that are exempted from the visa requirement can be found [here](#).

To facilitate the application process, please consult the nearest Norwegian embassy’s website for information about the specific procedures and documents needed in your country.

**Please note that the processing time for visa applications is usually up to 15 days but may be up to 30 days if the application is sent to the Norwegian Directorate of Immigration. It is therefore recommended to apply for a visa as early as possible.**

Accommodation

Participants are encouraged to book their accommodation at the following two hotels:

- Radisson Blu Plaza Hotel *(Conference venue)*
- Thon Hotel Terminus *(close proximity to the conference venue)*

Kindly note that:

- April is a busy time in Oslo, so reservations should be made as soon as possible to secure your room.
- To complete a successful hotel reservation a valid credit card must be registered. The card will not be charged but used as a guarantee to reserve the room.
• **Changes and cancellations**: If you wish to change or cancel your reservation, please contact the hotel directly.

• **Payment**: All the cost for the room and for incidental costs must be paid directly to the hotel.

• No hotel reservation or travel arrangements will be made by the Conference Team.

**Airport Transfer**

The most convenient way to travel to the city and to Radisson Blu Plaza Hotel, is the **Airport Express Train**.

The train departs from Oslo Airport every 10 minutes during peak travel times. The ride to **Oslo Central Station**, which is located next to the Conference venue, takes approximately 20 minutes.

For more information about ground transportation, please see the following website [here](#).

Directions on how to get from the Oslo Central Station to the conference can be found [here](#).

**Other practical information**

For information about embassies, currency exchange, VAT refund and other useful services - Please see [this web site](#).

**WIFI**: Wifi will be available in the meeting room and throughout the conference venue.

**Electricity and Voltage**: Norway uses types C and F plugs and operates on a 230V supply voltage and 50Hz. Hotels may provide adaptors if needed, but participants are encouraged to ensure the correct adaptors are brought to operate their technological devices.

**Local currency**: The Norwegian Kroner (currency code: NOK). All major credit cards are widely accepted and the need to carry cash is limited. NOK can be withdrawn from local ATMs. Foreign currencies can be exchanged at a counter.
within the Airport or at the Oslo Central Station, but exchange bureaus are not easy to find in the city centre.

**Weather and Local Time:** The local time in Oslo in April is Central European Summer Time (CEST) / GMT+1. The weather during the month of April is very unpredictable and may vary from cold, including frost, to warmer temperatures above 10C. Participants are therefore encouraged to check the weather forecast for Oslo shortly prior to the departure.

**Emergency phone numbers:** If a security or health related issue arises, please contact any of the staff or the information desk. During nighttime, please contact the hotel reception. In case of an emergency, dial 112 from any telephone to reach the police and fire service, and 113 for medical service.